

Libby Area Technical Assistance Group, Inc.  
PO Box 53, Libby, MT 59923  
August 9<sup>th</sup>, 2005 LATAG Meeting Minutes

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(Note: bold items within paragraphs are motions made and voted on as well as action items agreed upon.)

Board Member Attendees:

Gayla Benefield  
Helen Clarke  
Jan Meadows  
Mike Noble

Les Skramstad  
LeRoy Thom  
Abe Troyer

Contractor Attendees:

Cheryl Fox

Guest Attendees:

Catherine LeCours  
Peggy Churchill  
Shawn Oliveira  
Thomas Cook

Michael Cirian  
Wendy Thomi  
Paul Lammers  
ABC News

1) Call to Order approximately 7:00pm.

2) Introductions

3) Review and approval of previous meeting minutes:

a) Minutes were reviewed for the July 12<sup>th</sup>, 2005 LATAG Meeting.

i) **LeRoy Thom made the motion to accept minutes as written, Helen Clarke second the motion. Motion unanimously passed.**

b) Minutes were reviewed for the August 8<sup>th</sup>, 2005 EBoard Meeting.

i) A correction on paragraph 3.a. was made to reflect the CRS committee presentation to the City of Libby for August 15<sup>th</sup>.

ii) **LeRoy Thom made the motion to accept minutes with the correction, Helen Clarke second the motion. Motion unanimously passed.**

4) Old Business (action items from July 12<sup>th</sup>, 2005 meeting):

- a) EPA Squapp Documentation to LATAG
- b) Grant Administrator contract EPA feedback
- c) CRS follow up with the City of Libby
- d) LATAG Policy and Procedures
- e) Epperson Demo Air Results
- f) Danette Quick contact regarding petty cash
- g) CRS Job Description distribution

Peggy Churchill  
Peggy Churchill  
Mike Noble  
Cheryl Fox  
Shawn Oliveira  
Cheryl Fox  
Cheryl Fox

Completed  
Pending  
August 15<sup>th</sup>  
Pending  
September 13<sup>th</sup>  
August 30<sup>th</sup>  
August 15<sup>th</sup>

- 5) Report – Grant Administrator – Cheryl Fox
  - a) Second quarter report 2005 is completed and needs to be forwarded to Diana Hammer.
  - b) July reimbursement has been completed and received.
  - c) Grant monies status – Danette Quick to submit summary of monies received (**ACTION ITEM**).  
Danette stated that the first award of the \$50,000 “rolled” to the second year grant. As long as a grant is open monies from the previous year will roll to the next year grant.
  - d) Grant “petty cash” status – Danette Quick needs to be contacted regarding an arrangement (**ACTION ITEM**).
  - e) In-Kind matching time sheets need to be completed and submitted to the Grant Administrator for quarterly reports.
  - f) LATAG Policy and Procedures need to be reviewed by the EBoard (**ACTION ITEM**).
  
- 6) Report – EPA (work in progress):
  - a) Peggy Churchill gave a yearly update.
    - i) Record Of Decision:
      - (1) In the spring of 2006 it is anticipated that the ROD will be published. This will be an interim ROD, some items need to be completed.
        - (a) The proposed long-term plan for the EPA clean up (it is anticipated this to be available “just after the holidays”).
        - (b) A remedial investigation feasibility report (feasibility study report).
        - (c) Clean up alternatives need to match up with the criteria with an examination of cost and implement-ability within the feasibility report.
        - (d) Remedial investigation sampling needs to be completed. This began early summer of 2005 most of it is complete. Some things (time trends) need to be completed. Under carpet sampling has been completed.
        - (e) Safety factors need to be completed including aggressive disturbance of dust. This will be included in clearance sampling. A few reports are outstanding including demolition tech memo, ambient air parameter sampling, contaminate screening study, which is the first sampling of homes in Libby. A Phase II report needs to be completed on the initial investigation. All of these items will be put into the remedial investigation report.
        - (f) The community involvement plan will be completed; this will include a 30-day public comment period that will most likely be extended. A survey has been distributed with a 13% response received. After publishing of the proposed plan another survey will be distributed to see how the community involvement is working. Other things that have been completed are newspaper articles and focus meetings with contractors and realtors. Local meetings have been attended by EPA (Libby Revitalization, Rotary Club, City Council, etc.).
        - (g) On September 14<sup>th</sup> and 15<sup>th</sup> technical training will be conducted.
        - (h) On October 11<sup>th</sup> a public meeting will be held on the overview of the clean up, EPA direction and the upcoming proposed plan.
        - (i) Soil samples have been mailed out or to be mailed out by the end of August.
        - (j) Highway 37 is scheduled for clean up this probably be address as part of the ROD.

ii) Property clean up summary:

- (1) Approximately 425 properties have been completed out of 1,200 properties. Of this approximately 124 properties have been cleaned this season.
- (2) The Stimson property is anticipated to be completed by mid-August.
- (3) The hospital's helipad is scheduled for clean up.
- (4) EPA was heavily involved in the Johnston Acres sewer project.
- (5) Costs are down due to good contractors and this year approximately 80% of the workers are local employees.
- (6) Two wet demolitions have been completed (Loomis and Epperson properties). Wet demo are conducted with site-specific requirements, not only site specific to Libby but nationally as well. Water flows are controlled with a berm to prevent recontamination. After experience of these two properties, EPA feels that wet demolition can be done safely.
- (7) Two other properties (Highway 37 and the golf course) will be addressed under the remedial plan once the ROD has been published.

iii) Financial summary:

- (1) The EPA has budgeted approximately 17 million dollars every year for the clean up.
- (2) Clean up costs this year are approximately \$30k per home. Competitive bids and a "learning curve" have reduces costs of property clean up.
- (3) It was noted that the cost for property clean up has been reduced but the clearance criteria has not been compromised.
- (4) A total employee count for the clean up was not available.
- (5) ER and MCS contracts work through the "season" to the end of November.

iv) EPA response to carpets

- (1) No scenario of carpet sampling is being done. Only dust sampling. It is anticipated that the three, six, nine and 12 month dust sampling will provide this information.
- (2) Extensive discussion followed regarding carpet sampling, possible recontamination of properties due to contaminated carpet, and testing of carpet fibers versus vermiculite fibers.
- (3) No cost comparison (remedial) sampling on carpets is being done (sampling cost versus carpet replacement program).
- (4) Concerns regarding the operation, effectiveness and material disposal of the heap vacuums were discussed.

7) Sub-Committee Reports

a) Technical Advisor Committee – Helen Clarke (chairperson)

- i) Advertisements were placed in the local papers (Missoulain, Tobacco Valley Interlake, Western News and the Montanian) no responses have been received from these sources. It is also listed at the Job Service. The fourteen of the month is the cut off date for these ads.
- ii) Approximately four or five resumes on file. The committee will make recommendations to the board when the advertisement has run their course and all resumes have been reviewed.

b) Nominating Committee – LeRoy Thom (chairperson)

- i) No report available.

c) Communications Committee – Jan Meadows (chairperson)

- i) Work is progressing on creating a new logo, brochure and newspaper article.

d) CRS (Community Resource Specialist) Committee – Mike Noble (chairperson)

- i) A proposal will be presented to the City of Libby on August 15<sup>th</sup>, 2005.
- ii) A meeting will be held before this presentation at 6:00pm.

- e) Health and Safety Committee – Abe Troyer (chairperson)
  - i) The safety program is well managed. They are finding as the work force is becoming more experienced and better trained the teams are getting smaller and more home are being cleaned.
  - ii) One of the common violations are truck drivers, although repeat violations are few.
  - iii) Clean up of the heli pad is utilizing a sprinkler system at night.
  - iv) Highway 37 corridor is contaminated, and the DOT asphalt plant is rumored to have vermiculite. The remedial program will address these areas.

8) Special Presentation:

- a) Wendy Thomi made the announcement that she will be area and going to the Region 2 office. She anticipates being back in September. She said it was a very rewarding experience working on this project. Ted Leonard will be her replacement and she will try to make the transition as smooth as she can.

9) Review and agreement on action items generated from this meeting (see attached).

10) Next Meeting Scheduled – September 13<sup>th</sup>, 2005

11) Adjourn:

- a) **Jan Meadows made the motion to adjourn the meeting, LeRoy Thom second the motion. Motion unanimously passed. Meeting was adjourned at approximately 8:15pm.**